



MEETING MINUTES – PROJECT MANAGEMENT TEAM (PMT)

January 6, 2006 1:30 – 3:00 p.m.

Kent / MSU Extension

Present: Marsha Wilcox, Bonnie Shupe, Cynthia Price, Herb Ranta, Paul Haan, Tom Cary and Kendra Wills, Betty Blase, Carol Townsend

Absent: Barb Holt, Gail Heffner, Andy Guy, Terry Sanford, Mike Williams

I. Meeting called to order at 1:35 p.m.

II. November minutes were reviewed and approved after motion from Bonnie and support from Herb.

- a. Results from Dec Coalition issues identification focus group for MSUE and MAES were distributed.

III. PMT Business

Election of PMT officers: discussion on whether PMT Chair should now come from Urban Committee. Cynthia said she is willing to serve as Chair or Vice Chair. Herb was volunteered to serve as Vice Chair and he did not decline the position. Rural and Urban Committees will appoint new PMT reps in Jan or February.

2006 PMT Goals: Discussed how PMT goals were primarily administrative in nature. The noted that the overriding goal is to keep the Coalition functioning and focus on keeping the organization in good financial shape so members can stay focused on the issues. The PMT also has the responsibility of running the membership campaign. IT was noted that the PMT would like to review proposed 2006 budget at Feb meeting.

PMT meetings were set for the first Friday of the month from 1:30 – 3:00 (unless changed) at Kent/MSU Extension. It is the responsibility of the Chair and Vice Chair to call and conduct meetings while Kendra is on maternity leave.

IV. Plan agenda for January 17 Coalition meeting

It is Barb's turn to Chair but Cynthia is willing to fill in if she is unavailable. The draft agenda was reviewed and discussed and a few new items (PDR subcommittee, City of Grand Rapids Master Plan and reminder about input on Commerce Centers Paper) were added.

It was noted that guest presentations should be held at Coalition meetings and not just one committee meeting.

V. Update on UG Replication Project

Positions in four of five new MSU Land Policy Educator positions were filled, including Muskegon and Hillsdale/Lenawee. Orientations are set on Jan 20 (United Growth using manual) and Jan 31.

VI. Meeting adjourned at 3:00 p.m.

Submitted by Kendra Wills