

"Provides such a high-quality, proactive information; I can't imagine getting anything better from any other source."

Michigan Citizen Planner is offered locally to provide a convenient way for busy volunteer community leaders to obtain the latest technical knowledge and information they need to perform their duties more effectively and responsibly. The course is intended for local appointed and elected officials, zoning administrators, and interested citizens.

## Curriculum

**Tuesday, April 14<sup>th</sup>**  
6:30 - 9:00 PM

**Intro to Planning & Zoning:**  
Smart Growth, Ethics and  
Planning Resources

**Tuesday, April 21<sup>st</sup>**  
6:30 - 9:00 PM

**Legal Foundations of Planning  
& Zoning:** Cases, Statutes and  
other Planning Authority

**Tuesday, April 28<sup>th</sup>**  
6:30 - 9:00 PM

**Roles and Responsibilities,  
Part I:** Master Plan and Planning  
Process

**Tuesday, May 5<sup>th</sup>**  
6:30 - 9:00 PM

**Roles and Responsibilities, Part  
II:** Zoning, Site Plans and Zoning  
Board of Appeals Process

**Tuesday, May 12<sup>th</sup>**  
6:30 - 9:00 PM

**Plan Implementation and  
Development Controls:**  
Subdividing Land, Zoning Controls  
and Non-Regulatory Techniques

**Tuesday, May 19<sup>th</sup>**  
6:30 - 9:00 PM

**Best Practices for Innovative  
Planning and Zoning:** Causes  
of Sprawl, Traditional Design and  
Conservation Design

**Tuesday, May 26<sup>th</sup>**  
6:30 - 9:00 PM

**The Art of Community Planning:**  
Participation, Effective Meetings  
and Managing Conflict

## Instructors

Instructors for the training program include MSU Extension educators, planners, attorneys and MSU faculty.

## Course Fee & Scholarships

The course fee is **\$350** per participant for the complete core program. Group discounts are available for four or more. The fee covers registration, course materials and refreshments. Participants that complete all seven sessions will receive a certificate of completion. Individual sessions are also available.

Scholarships may be available from your community's liability insurance provider. For PAR-Plan members contact Barb Callahan at 800.783.1370 for more information.

Scholarships for a portion of the registration fee are available for Kent County residents from United Growth for Kent County, Inc. United Growth will ask that applicants submit a statement of need and how they plan to use information to benefit the community. For more information contact [ugkc@unitedgrowth.org](mailto:ugkc@unitedgrowth.org) or 616-970-5278.

## Contact

For more information and specific directions, contact:

Kendra Wills, Land Use Educator  
Kent County MSUE  
775 Ball Avenue, NE  
Grand Rapids, MI 49503

616-336-3265 OR 616-336-2028  
[willsk@msu.edu](mailto:willsk@msu.edu)

## Location

Caledonia Village & Township Hall  
250 S. Maple  
Caledonia, MI 49316

## Directions

The hall is located just west of M37 in the Village of Caledonia in southern Kent County. Turn west off M37 on to Main Street. Seif Chevrolet is on the corner of Main and M37. Take Main Street west to Maple Avenue and turn south to the hall.

## Registration

Fill out the registration form attached and mail to Michigan Citizen Planner. One form per person. You may also register online at [www.citizenplanner.msu.edu](http://www.citizenplanner.msu.edu).

Persons with disabilities may request accommodations by calling the Kent County MSU Extension office by April 7, 2009, to ensure sufficient time to make arrangements. Requests made less than two weeks prior to the event will be met when possible.

MSU Extension prohibits discrimination in all its programs and activities on the basis of race, color, national origin, gender, gender identity, religion, age, height, weight, disability, political beliefs, sexual orientation, marital status, family status, or veteran status.

## Registration Form Kent County Michigan Citizen Planner Classroom Series April 14 - May 26, 2009

Please print. One form per person. Form may be duplicated.

Name \_\_\_\_\_

Title \_\_\_\_\_

Organization / Unit of Government/County \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_

Zip \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

Core Program (7 sessions) **\$350 per person**

4 -9 registrants **\$290 per person**

10 or more registrants **\$250 per person**

Individual Sessions **\$75 per session**

1  2  3  4  5  6  7

Total Enclosed: \_\_\_\_\_

Make checks payable to:

**Michigan State University**

Submit to:

Michigan Citizen Planner  
308 Manly Miles  
1405 S. Harrison Road  
East Lansing, MI 48823

Registration Deadline: March 31, 2009

Cancellation Deadline: April 7, 2009 - \$45  
non-refundable fee if received after deadline.



Empowering People to Build Better Places

### Why Citizen Planner?

The simple truth is that communities need to change the way they do community planning. Local officials have a responsibility to help their communities manage the impacts of economic change and be part of the solutions to challenges and issues their communities face. Local communities that proactively plan to succeed in the New Economy can improve their quality of life and lead Michigan's recovery and transformation. Michigan Citizen Planner empowers local officials to shape the future of their communities by providing them with the tools and education they need to lead.

Michigan Citizen Planner offers **Fundamentals of Planning and Zoning**, a seven-session, non-credit course leading to a certificate of completion awarded by Michigan State University Extension. Michigan Citizen Planner is a continuing education unit (CEU) course in compliance with the International Association for Continuing Education and Training (ACET) guidelines.

Participants may also choose to continue on to earn the Master Citizen Planner (MCP) credential by completing the **Fundamentals of Planning and Zoning**, an examination and a capstone project. MCPs receive course discounts, exclusive training opportunities and other incentives. Michigan Citizen Planner provides time tested educational programs on important local issues that are proven to be comprehensive without being overwhelming.



Michigan Citizen Planner is an MSU Extension program within the Land Policy Institute.



308 Manly Miles  
1405 S. Harrison Road  
East Lansing, MI 48823

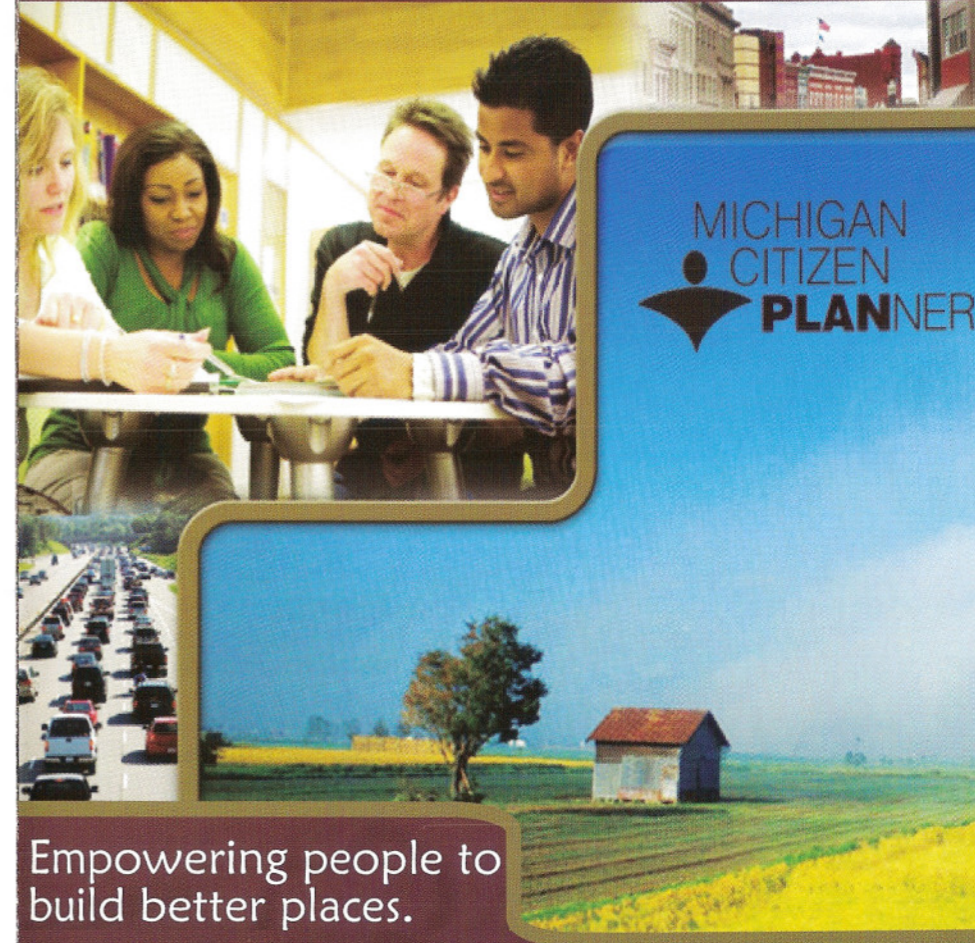
Empowering  
People  
to  
Build  
Better  
Places



Bringing Knowledge to Life!

## CITIZEN PLANNER COURSE: FUNDAMENTALS OF PLANNING AND ZONING

A LAND USE TRAINING AND CERTIFICATE COURSE FOR COMMUNITY  
LAND USE DECISION MAKERS.



Empowering people to  
build better places.

Curriculum and Registration

KENT COUNTY  
APRIL 14, 2009 - MAY 26, 2009